



## **JOB DESCRIPTION**

**Position Title:** Mammography Technologist  
**Department:** Radiology  
**Reports To:** Radiology Department Manager  
**Date Revised:** 12.14.2015  
**Date Reviewed:** 12.14.2015

### **DESCRIPTION OF POSITION**

It is the goal of Diagnostic Imaging to provide high quality diagnostic radiology services to patients in a timely manner. All technologists work together to obtain the best possible radiographic information for interpretation in an efficient manner. In addition to assisting the Radiologists and primary physician by obtaining the best possible radiographs for interpretation, the Mammography Technologist is also responsible for maintaining continuing educating keeping up to date on protocol changes.

**The above statement is intended to describe the nature and level of work being performed. It is not an exhaustive list of all responsibilities, duties, and skills required of personnel so classified.**

### **EDUCATION BACKGROUND AND EXPERIENCE**

- Graduate of an accredited school for Radiologic Technology
- Registration with the American Registry of Radiologic Technologists, or recognized equivalent
- ARRT Radiologic Technologist certification required
- BLS/CPR Required

### **REQUIRED KNOWLEDGE AND SKILLS**

Membership in professional organizations is encouraged; knowledge of computer systems; supports hospital mission and strategic vision; manages hospital resources appropriately; complies with hospital policies and programs; maintains skill levels, licenses, and certifications; complies with all state and federal Compliance and HIPAA requirements; keeps lines of communication open between self and other hospital

personnel; competent with computer programs; proper telephone etiquette and appropriate personal interaction; shows professional respect and courtesy to patients, families, physicians or colleagues; must be able to work well with others.

## **ESSENTIAL JOB FUNCTIONS**

1. Able to work with all types of patients, demonstrating an attitude of acceptance of individual differences, relating openly and sensitively.
2. Responsible for assessing, planning, implementing and evaluating care for patients ranging in age from infant to geriatric.
3. Considers age-related and developmental factors which contribute to care and treatment for the following age groups – Infant through geriatric.
4. Uses AIDET in all patient interactions.
5. Promotes and provides for the organization's capacity for learning.
6. Develops resources and expertise (clinical/technical/operational) to ensure timely and comprehensive mechanisms for meeting team needs.
7. Sets up and operates all fixed and mobile equipment utilized by the department.
8. Performs minor preventive maintenance procedures to equipment in the area of responsibility.
9. Ensures timely processing of patients prioritizing those procedures that are emergent in nature, minimizing patient wait times and optimizing emergency department turn-around times.
10. Has good working knowledge of anatomy and understands the principles of physics, electricity, and methods of exposure necessary to obtain clearly defined images.
11. Critiques radiographs so that all x-rays becoming a permanent part of the patient's record are of the highest quality.
12. Provides for daily care and cleanliness of equipment.
13. Advises other departments regarding radiographic procedures as necessary.
14. Provides for patient privacy, modesty, and comfort to the greatest extent possible.
15. Prepares, positions and performs all routine and special x-ray examinations and procedures as assigned.
16. Prepares and assist Radiologist in fluoroscopic examination of all patients referred by physicians, using fixed or mobile equipment.
17. Strict adherence to rules and regulations prescribed in current state and national health handbooks pertaining to radiation protection for personnel and patients.
18. Performs clerical duties related to the department as required.
19. Takes lead on billing questions and corrections.
20. Keeps imaging protocols up to date.
21. Works closely with Radiology Manager to ensure efficient operations of the Imaging Department.

22. Keeps a positive attitude, encourages and supports positive morale in the department.
23. Plans the assigned examinations or procedures to make the best use of allotted time and available equipment, and coordinates with other personnel with necessary.
24. Assists with the requisitioning of supplies and recommendations concerning the purchase of professional equipment.
25. Other job related duties that may be assigned by the Radiology Manager.

## **PHYSICAL REQUIREMENTS**

**Position Title: Mammography Technologist**

	<b>Never (0%)</b>	<b>Seldom (1%-10%)</b>	<b>Occasionally (11%-33%)</b>	<b>Frequently (34%-66%)</b>	<b>Continuously (67%-100%)</b>
<b>Sitting</b>				<b>X</b>	
<b>Standing</b>				<b>X</b>	
<b>Walking</b>				<b>X</b>	
<b>Bending/ Stooping</b>			<b>X</b>		
<b>Crawling</b>		<b>X</b>			
<b>Twisting</b>		<b>X</b>			
<b>Squatting/ Kneeling</b>		<b>X</b>			
<b>Climbing (Stairs/Ladders)</b>		<b>X</b>			
<b>Lifting 20+ lbs.</b>		<b>X</b>			
<b>Carrying 5-10 lbs.</b>			<b>X</b>		